

Facility Management Division

Prime/HO(FMD)/RFQ/2024/389


July 7, 2024

Subject: Request for price proposal for fingerprint scanner devices for Agent Banking outlets and Branches of Prime Bank PLC.

Dear Concern,

Please be informed that Prime Bank PLC. intends to purchase fingerprint scanner for different Agent Banking outlets and Branches. Unit rate of the fingerprint scanner may be fixed for next 06 (six) months from the date of issuing notification of award. The selected vendor has to deliver the products to the Bank's selected location (inside/ Outside Dhaka) as and when required at the approved rate for next 6-months. For this purpose, you are requested to submit financial offer along with technical specifications in your letterhead pad complying the following Terms & Conditions:

BOQ

Finger Print Scanner Specification		
Specification	Electrical characteristic	Picture
Fingerprint scanning window size is 16x24mm > Image resolution is 320x480 pixels, 500 DPI > Image format is 8 bit 256 grayscale > Raw fingerprint image file size is 150K byte > With Live Finger Detection (LFD) feature > USB 2.0 compatible interface, plug and play device. WHQL approved for Vista 32&64 bit > With a 2M standard USB cable > Small size, 64 x 48 x 27 mm > Light weight, 120 gram > Operation temperature: -10 to +55 Degree Celsius	> Light source: Infrared LED > Supply voltage: DC 4.5-5.5V via USB port > Power consumption: > active <700mW(during finger scanning) > standby <200mW (when scanner is connected PC but no scanning) > sleep mode <2.5mW (activated by standard USB bus event only) > ESD contact - 8KV and air discharge - 16KV, no permanent damage	

Terms and Conditions

The interested Bidders have to apply in their letterhead pad. They should fulfill the following minimum qualifications and requirements:

- At least 5 (five) years relevant experience in this line of business.
- Must have updated/valid Trade License, VAT, BIN and TIN Certificate.
- Following papers/documents must be enclosed with the RFQ:
 - Valid Trade License, Certificate of Incorporation, TIN, BIN Certificate



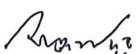
Facility Management Division

- b. Bank solvency certificate
 - c. Copies of work orders or valid documents for supplying the same item with different commercial banks.
 - d. Client list and contact person with performance certificate (If available)
 - e. Experience certificate of similar job at least one bank/financial institution.
4. The supplier shall deliver the fingerprint scanner for different Agent Banking outlets and Branches. No additional cost will be paid by the bank for transportation.
5. In case of supply of inferior quality/defective goods; any change required by Prime Bank must be entertained.
6. Payment will be made within 30 (thirty) days only after successful completion of works based on Challan, Work Completion Certificate by the respective vendor. Bank will deduct VAT & AIT as per Govt. rules.
7. **Warranty:**
Standard Warranty of 02 years will be applicable.
Two (02) years replacement period from delivery date if any device have any technical problem or not usable.
8. **Support Level:**
The Supplier shall provide immediate response either by phone, e-mail, and fax or by person to any of the Purchaser's queries related to support and service.
9. If the devices are not compatible with PBL Agent Banking system or Election Commission database for fingerprint verification, Bank shall not accept those devices and return back to vendor.
10. **RFQ submission:**
10.1 All RFQ including supplementary data and information shall be in English. The RFQ is to be submitted in 2 (two) envelope system i.e. one "**Technical Proposal**" and another "**Financial Proposal**" mentioning Technical/Financial proposal on the top of each envelope. These two proposals will be submitted together in a sealed envelope. All the envelopes will contain the full name and address of the participant company. The name, address and telephone number of the contact person should be mentioned in the forwarding letter both of the "Technical Offer" and the "Financial Offer. The RFQ shall be marked with "**Offer for fingerprint scanner devices for Agent Banking**". **The proposal should be submitted on or before July 14, 2024 by 3:00 p.m.** The tenders will be opened at 3:30 p.m. on the same date and same place.

→ The RFQ shall be submitted in the tender box kept at the following address:
Prime Bank PLC., Head Office
Central Despatch, Prime Tower (Ground Floor)
Plot No. 35 & 08,
Nikunja-2 C/A, Airport Road, Khilkhet, Dhaka-1229

→ No quotation will be received by mail.

10.2 The RFQ shall be dropped in the tender box kept at the address mentioned in SL # 10.1 above. No RFQ shall be entertained after the specified time and date. RFQ Documents must be properly filled in, sealed and signed by authorized official with bidder's name, address, etc.
11. Successful bidder, to whom work order will be issued, must execute the work within the time stipulated in the work order. Failure to execute the work as per conditions of work order may be fall under penalty.
12. Prime Bank Management reserves the right to accept, modify or reject any or all the offers without assigning any reason whatsoever.
13. The Bank shall not be bound or under any obligation to accept the lowest quotation.
14. Manipulation or any kind of unusual approach may lead to disqualification of the proposal.



Facility Management Division

15. Financial offer will be quoted as per following format:

Financial Offer

Figure in BDT

Name of the item	Approximate quantity (pcs)	Unit Rate including VAT & Tax (BDT)	Total Amount including VAT & Tax (BDT)
Fingerprint Scanner Devices	300		

The interested Bidder must quote unit rate of each items (where applicable) in local currency both in words and in figures and this must be free from any over writing. In case any correction is made, it must be with the full signature of the bidder, otherwise it will be subject to rejection.

N.B. For any clarification, **Mr. Md Firoz Kabir**, FAVP Cell: 880 1817-180147, Agent Banking Division may be contacted over phone.

Regards,



Kazi Sohel Masud
AVP & Unit Head-Procurement



Md. Muktadir Khan Chowdhury
Head of FMD